



**Ovingham C E First School  
Information for Parents  
2020/2021**

**School Address:**

**Ovingham C E First School  
Ovingham  
Northumberland  
NE42 6DE**

**Tel: 01661 832581**

**Email: [Admin@ovinghamfirst.northumberland.sch.uk](mailto:Admin@ovinghamfirst.northumberland.sch.uk)**

**Website: [www.ovinghamfirst.northumberland.sch.uk](http://www.ovinghamfirst.northumberland.sch.uk)**







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Northumberland  
NE42 6DE  
Tel: 01661 832581

Dear Parents

Welcome to Ovingham Church of England First School

This booklet provides a great deal of information about the school which we hope you will find useful and informative when you are deciding which school you would like your child to attend.

Information concerning general arrangements in Northumberland is given separately in a County Education Booklet, copies of which are available for parents of pupils who are starting or transferring schools next September.

All parents who wish their children to attend this school must either apply online [www.northumberland.gov.uk/admissions](http://www.northumberland.gov.uk/admissions) from 1st November 2019 until 15<sup>th</sup> January 2020 or request a paper form from the Admissions Team on 0345 600 6400.

If you have any further questions or would like to visit the school, please contact me as I will be only too pleased to help.

You can access our school website on: [www.ovinghamfirst.northumberland.sch.uk](http://www.ovinghamfirst.northumberland.sch.uk)

Yours sincerely

Mr A Hudson  
Headteacher



# COUNTY ADMISSION POLICY FOR SCHOOL YEAR 2020/2021

## Co-ordinated Admissions

School admissions are now co-ordinated within Northumberland schools to ensure that your child receives the offer of a school place.

**ALL PARENTS ARE ADVISED TO READ THE 'FIRST & PRIMARY SCHOOL ADMISSIONS HANDBOOK' WHICH GIVES DETAILS OF HOW APPLICATIONS ARE PROCESSED. This is available on the following link.**

<https://www.northumberland.gov.uk/Education/Schools/School-admissions-places-appeals-1.aspx>

The published standard number for admissions to our school is 30.

## Map showing the catchment area of Ovingham C E First School





## OVINGHAM C E FIRST SCHOOL

Ovingham First School is situated in rural Northumberland and is a popular school with a strong sense of community and clearly defined aims. The present school was originally built in 1962 as a Church of England Primary School, but following county reorganisation, it became a Church of England First School in 1974. It is a controlled Church of England First School. The single site occupies a prime position on the outskirts of the village with pupils benefiting from an attractive aspect with a large field stretching almost to the banks of the River Tyne. The majority of pupils come from the village itself or from the neighbouring village of Ovington, less than two miles away. Some children are from out of the catchment area as parents have requested the school for their children.

The school caters for children aged 4 to 9 years. At 9+ children transfer to Ovingham Middle School and then at 13+ to Prudhoe Community High School.

There are currently 134 children on roll in single age classes. Within the class they may work as a whole class, individually, in friendship or ability groups depending on the area of work being covered.

Parents considering enrolling their child at this school should contact the Headteacher to make arrangements to look around the school, preferably after the child's third birthday and complete the necessary documentation. We arrange for children due to enter school to make several visits in the term before they start and there is also a meeting for new parents.

Our most recent Ofsted report, June 2012, stated that:-

*"This is an outstanding school. incisive systems of self-evaluation lead to swift, well planned actions for improvement.*

*Pupils make rapid and sustained progress over time. By the time they leave the school in Year 4 their achievement is outstanding. The majority of pupils reach levels of attainment which are consistently above those expected for their age. Typically attainment is at least a year beyond that expected.*

*The majority of teaching is outstanding and the remainder is consistently good. Teachers skilfully motivate pupils to do the best they can by setting learning into contexts that are fun and relevant to pupils' everyday experiences.*

*Pupils' attitude to learning are exemplary. Behaviour in lessons and around the school is outstanding.*

*An outstanding curriculum, in which the focus for pupils' learning is exceptionally well chosen, results in pupils' outstanding spiritual, moral, social and cultural development."*

Our Statutory Inspection of Anglican and Methodist Schools (SIAMS) Report, following inspection on 29 September 2017, said:

*"The distinctiveness and effectiveness of Ovingham as a Church of England school are outstanding..*

- *Christian values are articulated clearly by all of the school family and permeate the curriculum. They impact positively on the care and support given to each pupil and this in turn enables pupils to grow academically and spiritually.*
- *Thought-provoking and meaningful acts of worship are valued by the whole school community and lead to a distinctively Christian shared vision which guides all behaviour and relationships.*
- *The highly effective support given to those who lead collective worship and religious education (RE) ensures that practice in both areas is highly effective.*
- *Leaders work diligently, within the context of their guiding Christian values, to realise the potential of all.*

*The values of love, friendship, compassion and forgiveness impact greatly on the school community and are evident in pupils' excellent behaviour, achievements, school attendance and enjoyment of the wide curriculum offered.*

*Parents are proud and enthusiastic about their school as a place where 'all feel welcome and comfortable'.*

*Academic outcomes for pupils are high and they are improving over time. This is directly attributable to the school's Christian mission to meet the unique needs of all children."*



*Day for Change Picnic Lunch*



Basic Skills Quality Mark awarded 2008, 2011, 2014 and 2016



In October 2018 we became a member of Music Mark for delivering high-quality musical and social outcomes for all children and young people .



In 2020 we were re-accredited for the fifth time as a Green Flag school.



## **STAFF**

<b>Headteacher:</b>	Mr A Hudson
<b>Teaching Staff:</b>	Mrs R Aldridge (Deputy Head) Miss J Bough Miss E McPherson Ms T Moore Miss R Moorhead Mrs C Weatherspoon
<b>Office Manager:</b>	Mrs L Burnip
<b>Teaching Assistants:</b>	Miss E Allen Mrs J Campbell Mrs G Finney Mrs S Lognonne Mrs N Smith Mrs C Turner
<b>Apprentice TA</b>	Miss F Robinson
<b>School Cook:</b>	Mrs C Pizzey
<b>Kitchen Assistant:</b>	Ms S Shutt
<b>Caretaker:</b>	Mr N Hogg
<b>Cleaner:</b>	Mrs C Pizzey
<b>Senior Supervisor:</b>	Mrs C Turner
<b>Supervisory Assistants:</b>	Miss E Allen Miss S Blake Mrs S Lognonne Mrs S Robson
<b>Bus Escort:</b>	Miss E Allen Mrs S Lognonne

# SCHOOL GOVERNORS 2019/2020

**Headteacher Governor:**

Mr A Hudson

**Ex Officio:  
Foundation (Church)  
Governors:**

Reverend Tom Birch  
Mr J Edgoose (Chair)

**LEA Governors:**

Mrs G Finney

**Parent Governors:**

Mr S Hayles

Mr C Wallis

Dr M Thomas

**Staff Governors:**

Mrs R Aldridge



## SCHOOL ETHOS

"Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level.

The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils."

## SCHOOL AIMS

1. To promote the highest academic standards in every area of the curriculum so that all pupils achieve their full potential.
2. To provide a welcoming, caring and supportive environment in which Christian values are central to the ethos of the school.
3. To value all members of the school community. To provide equal opportunities for all and to show appreciation and respect for others regardless of sex, colour, culture, creed or ability.
4. To nurture links with parents, parish and local community.
5. To nurture and develop the skills and attitudes necessary for pupils to take responsibility for their own learning and behaviour.
6. To use the financial resources available to the school to provide the highest possible levels of staffing and resources as well as good accommodation and environment.



*Working for Archbishop of York Award*



*Selling Cakes for MacMillan*



*North East Children's Cancer run*



*Recycling*



## CURRICULUM AND TEACHING METHODS

We believe that the curriculum in this school encompasses the requirements of the Education Reform Act in its widest sense, in that it is balanced, broadly based and differentiated, promotes the spiritual, moral, cultural, mental and physical development of the pupils and helps to prepare them for the opportunities, responsibilities and experiences of adult life.

Therefore we aim to provide a happy, secure environment and ensure that all children, including those with special educational needs, achieve the highest possible standards in all areas of the curriculum prior to leaving this school. We deliver the New National Curriculum July 2014. Much of the curriculum is introduced through topic work, but some subjects such as Mathematics, English and Science are taught separately as well as within topics. In the course of their studies children will encounter English, Mathematics, Science, Musical Activities, Art and Craft and Design and Computing, History, Geography, Physical Education, Religious Education and PSHE. The children will be encouraged to ask questions, seek answers, and be provided with learning situations that are structured, relevant and stimulating through a variety of teaching methods.

Please bear in mind that we cover only half of the KS2 phase, with the Middle School covering the other half in Years 5 and 6.

### English

In line with the New National Curriculum September 2014, our school's aim for English is to promote high standards of language and literacy by equipping pupils with a strong command of the spoken and written word, and to develop their love of literature through widespread reading for enjoyment. The national curriculum for English aims to ensure that all pupils:

- read easily, fluently and with good understanding;
- develop the habit of reading widely and often, for both pleasure and information;
- acquire a wide vocabulary, an understanding of grammar and knowledge of linguistic conventions for reading, writing and spoken language;
- appreciate our rich and varied literary heritage;
- write clearly, accurately and coherently, adapting their language and style in and for a range of contexts, purposes and audiences;
- use discussion in order to learn; they should be able to elaborate and explain clearly their understanding and ideas;
- are competent in the arts of speaking and listening, making formal presentations, demonstrating to others and participating in debate.



*Roald Dahl Day*



*World Book Day*

## Reading

In this school we aim to promote reading through the use of a variety of reading materials and approaches. Children are taught to read using whole word and phonic methods and we request parents to assist with this by reading with their child at home each day. On a purely practical level we ask you to provide a bag for your child to carry home their reading book.

We provide your child with a Homework/Reading Record Book which accompanies their reading book. In it you will find their current book recorded and any comments the teacher wishes to communicate to you. Please feel free to write anything you wish the teacher to know in this record book.

Early reading skills in Reception are developed through the Read Write Inc Scheme and the children will have sounds and blends to practice at home.

We use other reading schemes throughout the school to broaden experience of reading.

## Reading Folders

Each child will need to have a Reading Folder in school. These can be purchased from our school uniform suppliers.



*Summer Reading Challenge*



## Mathematics

The National Curriculum for Mathematics aims to ensure that all pupils:

- become fluent in the fundamentals of mathematics through varied and frequent practice with increasingly complex problems over time, developing conceptual understanding with the ability to recall and apply knowledge rapidly and accurately;
- reason mathematically by following a line of enquiry, conjecturing relationships and generalisations, and developing an argument, justification or proof using mathematical language;
- can solve problems by applying their mathematics to a variety of routine and non-routine problems with increasing sophistication, including breaking down problems into a series of simpler steps and persevering in seeking solutions.

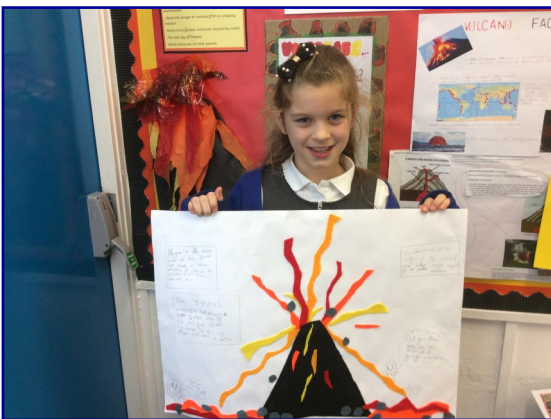
## Science

The national curriculum for science aims to ensure that all pupils:

- develop scientific knowledge and conceptual understanding through the specific disciplines of biology, chemistry and physics;
- develop understanding of nature, processes and methods of science through different types of science enquiries that help them to answer scientific questions about the world around them;
- are equipped with the scientific knowledge required to understand the uses and implications of science, today and for the future.

Science is undertaken by all children from the time they enter school. Initially it takes an exploratory form but, by the time children leave the school, they will have learnt to explore and question, to record and ultimately to predict what is likely to occur.





## History

The National Curriculum for KS1 and KS2 requires that:

Pupils should develop an awareness of the past, using common words and phrases relating to the passing of time. They should know where the people and events they study fit within a chronological framework and identify similarities and differences between ways of life in different periods. They should use a wide vocabulary of everyday historical terms. They should ask and answer questions, choosing and using parts of stories and other sources to show that they know and understand key features of events. They should understand some of the ways in which we find out about the past and identify different ways in which it is represented.

In Key Stage 2 pupils should continue to develop a chronologically secure knowledge and understanding of British, local and world history.

History is taught either as part of a topic or theme. Through this subject pupils are helped to develop an awareness of the past and how it continues to influence the present. Whenever possible, pupils visit historical sites or participate in living history days to enhance their studies.

## Geography

The new national curriculum 2014 states that in Key Stage 1 pupils should develop knowledge about the world, the United Kingdom and their locality. They should understand basic subject-specific vocabulary relating to human and physical geography and begin to use geographical skills, including first-hand observation, to enhance their locational awareness.

In Key Stage 2 pupils should extend their knowledge and understanding beyond the local area to include the United Kingdom, Europe, North and South America.



## French

French is introduced informally in KS1 and then taught formally in KS2.

## Music: Dance: Drama

The national curriculum 2014 music section states that Key Stage 1 pupils should be taught to:

- use their voices expressively and creatively by singing songs and speaking chants and rhymes;
- play tuned and untuned instruments musically;
- listen with concentration and understanding to a range of high-quality live and recorded music;
- experiment with, create, select and combine sounds using the inter-related dimensions of music.



In Key Stage 2 pupils should be taught to sing and play musically with increasing confidence and control. They should develop an understanding of musical composition, organising and manipulating ideas within musical structures and reproducing sounds from aural memory.

Music, dance and drama are also part of the child's education and children are involved in at least one school production per year. We have class assemblies in the Summer Term where each class has the opportunity to share with the school and their parents all that they have enjoyed over the course of the year. Apart from the educational benefit of taking part in productions, children increase their own self confidence when performing for their parents and other adults. We aim to provide all pupils with opportunities to sing, use a variety of percussion instruments, compose and perform







simple tunes within the class or to a wider audience.

Furthermore we offer keyboard and guitar lessons to pupils in Years 2, 3 and 4 should they be interested in learning to play an instrument. We also are having whole class tuition in singing provided by the Local Authority throughout 2020-2021.

## Physical Education



The new national curriculum 2014 states that in KS1 pupils should develop fundamental movement skills, become increasingly competent and confident and access a broad range of opportunities to extend their agility, balance and coordination, individually and with others.

They should be able to engage in competitive and co-operative physical activities, in a range of increasingly challenging situations.



In Key Stage 2 pupils should continue to apply and develop a broader range of skills, learning how to use them in different ways and to link them to make actions and sequences of movement.

They should enjoy communicating, collaborating and competing with each other. Children should all develop an understanding of how to improve in different physical activities and learn how to evaluate and recognise their own success.



Year 3 pupils go swimming during the summer term.

We make full use of the government grant for PE to provide a wide variety of PE experiences for the pupils and, in turn, training for our staff.





## Art, Design and Technology

The new national curriculum 2014 for Key Stage 1 and Key Stage 2 states that through a variety of creative and practical activities, pupils should be taught the knowledge, understanding and skills needed to engage in an iterative process of designing and making. They should work in a range of relevant contexts (e.g. the home, school, gardens, playgrounds, the local community, industry and the wider environment).

We aim to encourage our pupils to develop their creative and technical skills in Art, Design and Technology so that they can express themselves through these media using a variety of tools, materials and techniques. They begin to develop an aesthetic appreciation of the world in which we live.



## Cooking and Nutrition

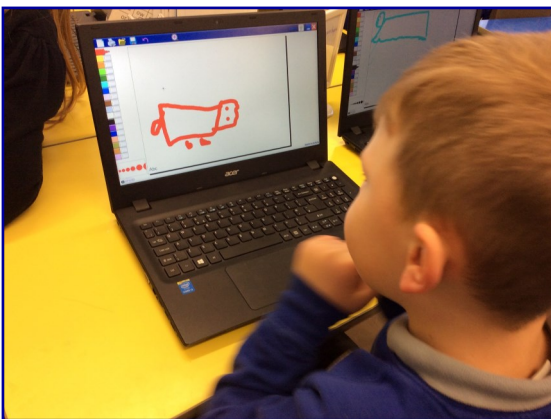
Pupils in Key Stage 1 should be taught to:

- use the basic principles of a healthy and varied diet to prepare dishes;
- understand where food comes from.

In Key Stage 2 pupils should be taught to:

- understand and apply the principles of a healthy and varied diet;
- prepare and cook a variety of predominantly savoury dishes using a range of cooking techniques;
- understand seasonality and know where and how a variety of ingredients are grown, reared, caught and processed.





## Computing

The new national curriculum 2014 says in Key Stage 1 pupils should be taught to:

- understand what algorithms are, how they are implemented as programs on digital devices and that programs execute by following precise and unambiguous instructions;
- create and debug simple programs;
- use logical reasoning to predict the behaviour of simple programs
- use technology purposefully to create, organise, store, manipulate and retrieve digital content.
- recognise common uses of information technology beyond school;
- use technology safely and respectfully, keeping personal information private; identify where to go for help and support when they have concerns about content or contact on the internet or other online technologies.

In Key Stage 2 pupils should be taught to:

- design, write and debug programs that accomplish specific goals, including controlling or simulating physical systems or solve problems by decomposing them into smaller parts;
- use sequence, selection, and repetition in programs and work with variables and various forms of input and output;
- use logical reasoning to explain how some simple algorithms work and to detect and correct errors in algorithms.
- understand computer networks including the internet; how they can provide multiple services, such as the world wide web and the opportunities they offer for communication and collaboration;
- use search technologies effectively, appreciate how results are selected and





ranked, and be discerning in evaluating digital content;

- select, use and combine a variety of software (including internet services) on a range of digital devices in order to design and create a range of programs, systems and content that accomplish given goals, including collecting, analysing, evaluating and presenting data and information.
- use technology safely, respectfully and responsibly; recognise acceptable/unacceptable behaviour; identify a range of ways to report concerns about content and contact.

All pupils will have the opportunity to become competent in the use of computers. Currently in school we have five P.C.'s, 15 laptops and 25 ipads. Each class has access to the internet, digital cameras, printers and other control technology. There are also interactive whiteboards in every class.

### **PSHE Education**

Personal, Social and Health Education is taught as a cross-curricular subject throughout the school.

### **Sex Education**

Sex education is an integral part of the Health Education Programme in this school. The content concentrates on developing skills, knowledge and understanding of all aspects of a healthy life style. Biological facts about reproduction are not formally taught, though should they arise, children's queries are dealt with in a sensitive manner. A copy of the Sex Education policy is available in school.



## Religious Education

RE is taught in this school using the locally agreed RE syllabus from the Local Authority with additional material from the Diocese of Newcastle.

## Collective Worship

As this school was originally founded by the Anglican Church in Ovingham, strong links have been maintained with the Parish Church. The Vicar takes weekly worship sessions. The children also visit the Parish Church regularly during the school year e.g. Harvest Festival, Christmas Carol Service and Easter.



Visitors from other faiths may be invited into school to address the children. Parents who wish to withdraw their children from daily acts of collective worship or from religious education lessons are asked to inform the Headteacher.



## Special Needs

We are a fully inclusive school who work hard to ensure every child reaches their full potential. Children identified as having Special Educational Needs are given as much help as possible within the classroom and, if necessary, additional help is sought from SEND agencies within the Local Authority. We work in partnership with parents and families to ensure the needs of all children are met and the appropriate support is in place to help them succeed. Parental permission is always sought before we refer to any agency. These arrangements are in line with the Code of Practice for Special Educational Needs (2014).

## Session Times

Morning school starts at 8.50 am and finishes at 12.00 pm; afternoon school is from 1.00 pm to 3.00 pm. Break is from 10.30 - 10.50 am. Our teaching hours reflect requirements of the DfE.

Please do not send children to school before 8.40 am, as we cannot accept responsibility for them before that time, but please ensure that the children arrive punctually. The doors are closed after the bell rings at 8.50 a.m. and latecomers are to use the front door and sign a late book at the office.

We try to give parents the holiday dates well in advance.

New Government legislation applicable from 1<sup>st</sup> September 2013 means that Headteachers are **not** allowed to authorise holidays in term time, unless it is in **exceptional** circumstances.

## Voluntary Contributions

During the course of the school year, theatre companies and other visiting artists may visit school, or we may take the pupils on visits and outings in connection with their school work. For most of these we have to ask for a voluntary contribution towards the cost. We regret having to do this, but our funds are limited and we do not have sufficient money to cover the full cost of these kinds of activities. If donations do not meet a sufficient percentage of the cost, some events/activities may not take place.

No pupil would be prevented from participating in these activities if parental contributions were not made, so if you would find it difficult, please let us know.

## **Homework**

All the children have a Homework/Reading Record book. We provide homework weekly and we value the importance of homework.

We provide homework:

- to extend and support the pupils' learning through practice, reinforcement and research.
- to provide further opportunities for pupils, parents and school to work in partnership.
- to provide meaningful home activities that are differentiated according to the needs of the child.

## **Keeping in Touch**

We have moved to a paperless system of communicating with parents. We ask parents to supply us with their email address and mobile telephone numbers. Letters are emailed and emergency messages are sent via text. If you do not have an email, we can still provide a paper copy on request.

Our school website is an excellent way of keeping informed. This can be found at [www.ovinghamfirst.northumberland.sch.uk](http://www.ovinghamfirst.northumberland.sch.uk).

Periodically, we arrange parents' evenings for you to come to school and discuss your child's progress with their teacher. However, if you are worried don't wait for a parents' evening - see the teacher as soon as possible. If you think that it may be a long discussion it might be better to arrange a mutually convenient time, but often a few words may be enough to sort out the problem. (It is usually better to see a teacher before or after school when the children are not present). Similarly, the Headteacher will be pleased to see you but an appointment may be necessary.

Some parents come into school to help in classrooms and support activities such as cookery, sewing, games, educational visits and making resources. If you would like to be involved we would be very pleased to see you; just let the Headteacher or Class Teacher know. We would ask that volunteers be DBS cleared through the school before being allowed to work with the children. This is in line with government guidelines.

## **School Health Service**

The School Health Service has several people we can call upon:



## **The School Nurse**

We have access to the services of a School Nurse. They visit school on a regular basis and see pupils that have been referred by their parents. The School Nurse is available for any parent or child to see if they wish. Appointments may be arranged through the Headteacher, Class Teacher or by telephoning the Health Centre Tel: 01661 832512. They also talk to children about general matters concerning their health, hygiene and safety.

School Nurses work closely with School Doctors, Health Visitors and other Agencies concerned with the health and welfare of the children in school.

## **Hearing and Vision**

Routine testing of hearing and vision is carried out by a technician during a child's Reception year at First School. Some children may need to have a test repeated. Routine testing may be carried out at other times or if a child changes school. Results of the tests are sent to parents.

It is assumed that parents have no objection to their child having hearing and vision tests. Please inform the school if you do not wish your child to be tested.

The Hearing and Vision technician is Ms Tina Bellamy.

## **Child Protection and Safeguarding**

Ovingham C E First School recognises the responsibility it has to have arrangements in place for safeguarding and promoting the welfare of children. We believe pupils have a fundamental right to be protected from harm and that they cannot learn unless they feel secure.

The Child Protection Policy and Safeguarding Policy is available from school and is on the website.

Mr Hudson is our Designated Safeguarding Lead; Mrs Aldridge, Miss Allen and Mrs Finney are also Designated Persons.

School is keen to follow all e-safety guidelines for when pupils use ICT in school. Staff, governors and parents sign a user agreement and all IT is monitored with e-safety software.

Pupils have regular e-safety training within computing lessons, which is part of the curriculum. Pupils are taught to understand the risks and dangers of IT and internet use and learn how to manage the associated risks.

## Data Protection

### Privacy Notice

Under the General Data Protection Regulations (GDPR), individuals have a right to be informed about how the school uses any personal data that we hold about them. Our full Privacy Notice is published on our website. This report provides information on the personal data we hold as a school and why and how we might use it. Schools use a variety of personal data as part of their work and we take great care to ensure that this information is kept safe and secure. Personal data includes names, addresses and age, information needed to comply with our statutory role in educating pupils. Most of this data is essential and does not require your consent to use it. Some personal data is not essential and for that, depending on age, we require the consent of either the pupil or parent.

Consent is needed for pupil photographs on the school website.

In this GDPR Privacy Notice summary report, you will find a complete list of systems used in school which hold personal data. The report also contains additional information such as what personal data is held and the legal basis for doing this, along with a description of the system, why the school processes the data and who it is shared with. If you have any queries about this document or any other issue relating to personal data, please contact the school Data Protection Officer, Margaret Arksey, Northumberland County Council.

Permissions for photographs, videos and walking to church will be asked for when a child joins the school.

Attendance information is **NOT** collected as part of the Censuses for the Department for Education for the following pupils / children - a) in nursery schools; b) aged under 4 years in maintained schools; c) in Alternative Provision; and d) in Early Years Settings.

### Emergency Contact Numbers

When your child starts school you will receive a form to complete showing where we can reach you in an emergency. It is **vital** that emergency contact numbers are kept up to date.

The school operates a parent messaging service called Groupcall where we are able to get in touch with the main contact if we need to close school due to bad weather etc. via your mobile phone.

If your child is taken ill at school we will contact you to make arrangements to send them home. In the event of a serious accident, a child is taken as quickly as possible to the doctor's surgery or hospital and parents informed immediately.

## Registration Regulations

For registration purposes it is **essential** that teachers distinguish between authorised and unauthorised absences and all parents must let school know of illness, medical or dental appointments as soon as possible. After an absence a **written note** giving a reason for a child's absence should be sent to the class teacher and, if necessary, referred to when attendance figures are being checked.

If your child is absent due to illness, it is particularly helpful if you let us know if there is an infectious disease. If your child has been away ill, please don't send them back to school before they are really better as we are not equipped to look after children who are ill in the school setting.

If your child has had sickness or diarrhoea due to an infectious cause then we have been advised by the Health Authority that **children should only return to school 48 hours after the last incidence of the sickness and/or diarrhoea.**

We are unable to administer antibiotics or other short-term medication to children in school. However, if your child suffers from a chronic illness such as asthma, hay fever or epilepsy, medication can be administered by a member of staff on request. On no account should children be allowed to handle any medicines and parents or another responsible adult are requested to hand the medications/inhalers to the teacher for safe keeping. Children who require inhalers have easy access to them. Children who need medication available in school need forms completing by their parents giving specific instructions as to what is to be given, when and authorisation in line with the medical needs policy (see on website).

If your child needs time out of school for a medical or a dental appointment (or indeed for any other reason), please let the teacher know and keep such absences to a minimum. Please remember, however, that you must come and collect them - we won't let children out of school unattended.

Holidays will generally not be authorised unless there are exceptional circumstances.

## Lost Property

If your child loses something, please let us know as soon as possible as it is then easier for us to try and find it. Lost property is placed in the lost property boxes to which parents and children have access. We should add that **all school uniform should be clearly marked with the child's name.**

The Director of Education has issued the following instructions about pupil's personal property and the wearing of jewellery:-

## 1. Loss or theft of pupils' personal property (including jewellery)

Children should not bring expensive items of personal property to school. The school cannot guarantee the safety of such items, and the Authority cannot accept any responsibility for the loss or theft of pupils' personal property. When school request payment for items or trips etc. it is generally better to make an online payment, however, should pupils bring sums of money to school they should be in clearly marked envelopes; these will be collected at the earliest opportunity by appropriate members of staff. Any bicycles brought to school are the responsibility of the owners.

## 2. Jewellery

Jewellery should not be worn by children in school. Pupils who wear jewellery may expose themselves and others to risk of serious injury, particularly during physical education and games activities. Inexpensive watches may be worn. In line with other schools in the county, we now do not allow earrings of any sort to be worn at school. Children wishing to have their ears pierced must do so in the six weeks summer holidays so that sufficient time will have elapsed to enable the earrings to be removed during school time. We would actively discourage any child having their ears pierced in term time as earrings worn in school can be very hazardous. Parents will need to supply sticking plasters for PE lessons for the six weeks that the earrings cannot be taken out.



## Requests for Admission

There were 16 out of catchment requests for admission to this school for the 2019/2020 school year.

## Attendance

In general we have very good attendance at this school.

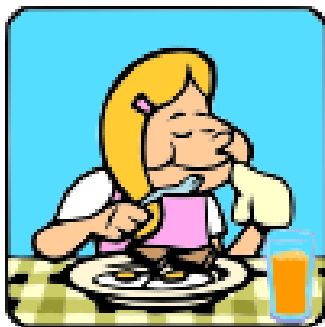
		%
Percentage of half days (sessions) missed through absence for the latest complete reporting year	Authorised Absence	3.0%
	Unauthorised Absence	0.8%

## Exclusions

Number of exclusions of pupils (of statutory school age) during the previous year:

	Number
Fixed period	0
Permanent	0

## Mid-day Meals



School is responsible for the provision of school meals. These are prepared and served on the premises. We offer 2 main course choices and a vegetarian choice. When children come into school in the morning they use a lunch band system to select their meal for that day.

All children in Reception, Year 1 and Year 2 are entitled to a free meal at school, paid for by the government.

### An example of the school menu:

	Tuesday	Wednesday
Chef's Hot Fayre	Roast Pork & Rich Gravy & Yorkshire Pudding Or Baked Potato with Cheese, Baked Beans or Tuna	Homemade Chunky Chicken & Vegetable Pie Or Moroccan Beef & Cous Cous
Vegetarian Option	Vegetarian Toad-in-the-Hole & Vegetarian Gravy	Vegetarian Quiche
Vegetables	Creamed Potatoes Carrots & Swede Homemade Coleslaw Fresh Garden Salad	Roast Potatoes Green Beans Homemade Coleslaw Fresh Garden Salad
Dessert	Steamed Chocolate Sponge & Custard Fresh Fruit Selection Assorted Yoghurts	Fruity Flapjack Fresh Fruit Selection Assorted Yoghurts

Also available daily:

Crusty Wholemeal Bread

Parents are advised of the cost of school meals and milk each term, as they are subject to alteration. Please send the cost of a week's meals in advance on a Monday morning, in an envelope clearly marked with the child's name and class and put into the class tin. If parents wish to pay for the half-term the money should be sent on the first day of school reopening. If children are absent and have paid for school meals, these are credited to the following week.

To allow for adjustments to be made in placing orders, we ask parents to give **two weeks'** notice if they wish their child to change from packed lunches to school dinners or vice



Parents are advised of the cost of school meals and milk each term, as they are subject to alteration. We prefer payment to be made via our online payment system, however, should you wish to pay by cash or cheque please send the cost of a week's meals in advance on a Monday morning, in an envelope clearly marked with the child's name and class and put into the class tin. If parents wish to pay for the half-term the money should be sent on the first day of school reopening. If children are absent and have paid for school meals, these are credited to the following week.

To allow for adjustments to be made in placing orders, we ask parents to give **two weeks'** notice if they wish their child to change from packed lunches to school dinners or vice versa. School meals menus are available to parents on request or can be seen on the school website.

Children may bring packed lunches for their mid-day meal. If you wish your child to do this, please send the meal in a box carrying his/her name.

### **IMPORTANT NOTICE**

**We are a peanut and nut-free school as we have several pupils in school who are allergic to nuts. Please ensure no nuts or chocolate bars or cakes containing nuts are brought into school.**

Free school meals are available to pupils in receipt of, or whose parents are in receipt of, one or more of the following benefits:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Job Seekers Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run on - paid for four weeks after you stop qualifying for Working Tax Credit



Each year parents are invited to join their child for a 'parent lunch' event.

## School Uniform

### Boys

Grey shorts/trousers

Blue or white shirts/polo shirts

School sweatshirt

Grey or white socks

Black school shoes

### Girls

Grey skirts/pinafores/trousers

Blue or white blouses/polo shirts

School sweatshirt or cardigan

Grey or white socks/tights

Black school shoes

*Optional summer uniform*

Blue and white checked dress

### PE

White T-shirt

Black shorts

Black plimsolls/trainers for outside

White socks

**All items of clothing must be clearly marked with the child's name.**

We have a number of aprons in school for creative activities, but an old shirt or pyjama top is very useful so that the child's clothing is completely covered.

Our uniform stockists are Salto on the Prudhoe Industrial Estate, (<https://www.saltouk.com/index.php?route=common/home> )

Or alternatively online from <https://myclothing.com/>







## **Behaviour**

We believe that good behaviour and discipline in our school community are essential to obtain the best standards of achievement and enjoyment of school life by all individuals, within our Christian environment. Therefore, we aim to provide an orderly school environment in which we have high expectations of standards of behaviour by all pupils and where such behaviour is positively acknowledged and reinforced by praise.

School rules are kept to a minimum and we try to ensure that every child knows, understands and appreciates the need for them. If we do have difficulties with a child in this area, or indeed, any other, we shall invite you to school to discuss this further.

A copy of the school's Behaviour and Discipline Policy is available on the website.

## **Parent/Teacher Association**

There is an active parent/teacher association which organises many social, educational and fund raising events throughout the year. The money raised is used to buy items of equipment for the school including ipads, a projector for the hall, staging and P.E. mats as well as funding towards theatre visits and other activities.

## **Complaints**

If you are unhappy about anything concerning your child at school, please discuss it with the member of staff concerned as soon as possible.

Please note the existence of the school's complaints procedure, details of which are available on the school website.

## **Documentary Information**

A range of documentary information is held in school and is available on request.



## Parking Near School

Parents who bring their children to school by car are asked to observe the following restrictions about parking outside of school:-

1. Vehicles should not be parked on the grass verge opposite school as this is the property of Tynedale District Council.
2. Please use the Middle School bus park as a turning area using their one way system. **DO NOT** reverse in the school gate.
3. We are permitted to use the Middle School Car Park on condition that parents park their cars in the bays provided and escort children along the designated pedestrian paths. Children must be accompanied round the front of the Middle School onto the main footpath and then into school via the Y3/Y4 yard. On no account is anyone permitted to use the Middle School gate for pedestrian access - it is purely for cars and buses.

## Pedestrian Safety

In the interests of safety all pedestrians should use the path into the West playground and enter and leave school via the West entrance door.

**The main entrance is for visitors and staff only.**

## Security

At 9.00am each school morning, the gates are locked until 3.00pm, all except for the one leading to the Main Entrance. This one door is to be used by all visitors during school session times, including Pre-School parents and children. There are 2 days per week when one of the gates is open for Pre-School parents at lunchtime to facilitate those doing part-time pre-school placements.



**NORTHUMBERLAND**  
**SCHOOL HOLIDAY AND TERM DATES 2020 / 2021**

<b><u>HOLIDAY OR OCCASION OF CLOSURE</u></b>	<b><u>DATE ON WHICH SCHOOL WILL CLOSE</u></b>	<b><u>DATE ON WHICH SCHOOL WILL REASSEMBLE</u></b>
<b><u>TEACHER DAY</u></b>	<b><u>TUESDAY 1 SEPTEMBER 2020</u></b>	
Summer 2020	Friday 17 July 2020	Wednesday 2 September 2020
<b><u>TEACHER DAY</u></b>	<b><u>FRIDAY 30 OCTOBER 2020</u></b>	
October Mid-Term 2020	Friday 23 October 2020	Monday 2 November 2020
Christmas/New Year 2020/2021	Friday 18 December 2020	Monday 4 January 2021
<b><u>TEACHER DAY</u></b>	<b><u>FRIDAY 19 FEBRUARY 2021</u></b>	
Spring Mid-Term 2020	Friday 12 February 2021	Monday 22 February 2021
Easter 2020	Friday 26 March 2021	Monday 12 April 2021
<b><u>MAY DAY</u></b>	<b><u>MONDAY 3 MAY 2021</u></b>	
Summer Mid-Term 2020	Friday 28 May 2021	Monday 7 June 2021
Summer 2020	Friday 16 July 2021	Wednesday 1 September 2021

**KS1 Results 2018**  
**Comparison: Ovingham CE First School/**  
**Local Authority (Northumberland)/Emerging National Figures**

**Reading**

	Expected Standard	Working at Greater Depth
Ovingham CE First School	87.5%	37.5%
Local Authority	80.5%	30.2%
Emerging National	75.4%	25.6%

**Writing**

	Expected Standard	Working at Greater Depth
Ovingham CE First School	79.16%	45.83%
Local Authority	74.3%	20.2%
Emerging National	69.9%	15.9%

**Maths**

	Expected Standard	Working at Greater Depth
Ovingham CE First School	91.66%	54.16%
Local Authority	78.6%	26%
Emerging National	76.1%	21.8%



